

INVERCLYDE INTEGRATION JOINT BOARD AUDIT COMMITTEE – 24 MARCH 2025

Inverclyde Integration Joint Board Audit Committee

Monday 24 March 2025 at 1.00pm

Present:

Voting Members:

Councillor Lynne Quinn (Chair)
Councillor Sandra Reynolds
Dr Rebecca Metcalfe (Vice Chair)
Karen Turner

Inverclyde Council
Inverclyde Council
Greater Glasgow & Clyde NHS Board
Greater Glasgow & Clyde NHS Board

Non-Voting Members:

Diana McCrone

Staff Representative, Greater Glasgow & Clyde NHS Board

Also present:

Kate Rocks

Chief Officer, Inverclyde Health & Social Care Partnership

Craig Given

Chief Finance Officer, Inverclyde Health & Social Care Partnership

Andi Priestman

Chief Internal Auditor, Inverclyde Council

Vicky Pollock

Legal Services Manager, Inverclyde Council

Jonathan Hinds

Chief Social Work Officer, Inverclyde Health & Social Care Partnership

Katrina Phillips

Interim Head of Mental Health and Alcohol & Drug Recovery Services, Inverclyde Health & Social Care Partnership

Alan Best

Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership

Margaret McIntyre

Head of Children & Families and Justice, Inverclyde Health & Social Care Partnership

Diane Sweeney

Senior Committee Officer, Inverclyde Council

Colin MacDonald

Senior Committee Officer, Inverclyde Council

Emma Peacock

Solicitor, Inverclyde Council

Alison Ramsey

Corporate Communications, Inverclyde Council

Chair: Councillor Quinn presided.

The meeting was held at the Municipal Buildings, Greenock, with Councillor Reynolds and Ms Turner attending remotely.

1 Apologies, Substitutions and Declarations of Interest

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No apologies for absence or declarations of interest were intimated.

Prior to the commencement of business, the Chair referred to the retirement of Ms McCrone and thanked her for her service to the IJJB Audit Committee.

2 Minute of Meeting of IJJB Audit Committee of 9 September 2024

2

There was submitted the Minute of the Inverclyde Integration Joint Board Audit Committee of 9 September 2024.

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The Minute was presented by the Chair and examined for fact, omission, accuracy and clarity.

Decided: that the Minute be agreed.

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| 3 | Minute of Meeting of IJJB Audit Committee of 18 November 2024 | 3 |
| | <p>There was submitted the Minute of the Inverclyde Integration Joint Board Audit Committee of 18 November 2024</p> <p>The Minute was presented by the Chair and examined for fact, omission, accuracy and clarity.</p> <p>Decided: that the Minute be agreed.</p> | |
| 4 | IJJB Audit Committee Rolling Annual Workplan | 4 |
| | <p>There was submitted a list of rolling actions arising from previous meetings of the IJJB Audit Committee. The list was presented by Mr Given.</p> <p>Decided: that the Rolling Annual Workplan be noted.</p> | |
| 5 | Internal Audit Progress Report from 1 June 2024 to 28 February 2025 | 5 |
| | <p>There was submitted a report by the Chief Internal Auditor, Inverclyde Council on the progress made by Internal Audit during the period 1 June 2024 to 28 February 2025. The report was presented by Ms Priestman and being the regular progress report advised of updates since the last meeting.</p> <p>Decided: that the progress made by Internal Audit for the period 1 June 2024 to 28 February 2025 be noted.</p> | |
| 6 | Status of External Audit Action Plans at 28 February 2025 | 6 |
| | <p>There was submitted a report by the Chief Internal Auditor, Inverclyde Council on the status of current actions from External Audit Action Plans at 28 February 2025. The report was presented by Ms Priestman and being the regular progress report advised of updates since the last meeting.</p> <p>Decided: that the progress to date in relation to the implementation of external audit actions be noted.</p> | |
| 7 | IJB Best Value Statement 2024/25 | 7 |
| | <p>There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership appending for approval the Draft Best Value Statement in relation to how the IJJB has delivered Best Value during the previous financial year. The report was presented by Mr Given.</p> <p>Decided: that the Draft Best Value Statement 2024/25 be approved.</p> | |
| 8 | IJB Risk Register | 8 |
| | <p>There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing an update on the status of the IJJB Strategic Risk Register, and (2) appending the most recent Risk Register reviewed by officers in March 2025. The report was presented by Mr Given.</p> <p>Ms Phillips responded to comments and questions concerning (1) Mental Health staffing, (2) in-patient beds, (3) targets and (4) locums and seconded staff.</p> <p>Decided: that the content of the report be noted.</p> | |

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8 Inverclyde Integration Joint Board – Directions Update February 2025 8

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing a summary of the Directions issued by the IJJB to Inverclyde Council and NHS Greater Glasgow & Clyde in the period September 2024 to February 2025. The report was presented by Ms Pollock.

Decided: that the contents of the report be noted.

9 External Audit – Audit Fee 2024/25 9

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising that KPMG External Audit Fee for 2024/25 is £34,000. The report was presented by Mr Given.

Mr Given advised of a typographical error in the report, and accordingly paragraph 1.2 should read 'The purpose of this report is to present the KPMG External Audit Fee for 2024/25, for IJB approval.'

Decided: that the Audit Fee be approved.

10 Joint Inspection on Adult Services: Update 10

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Committee of the progress made in relation to the HSCP Improvement Plan following the joint inspection by the Care Inspectorate and Healthcare Improvement Scotland of 'Adult Services: Integration and Outcomes – focus on people living with mental illness'.

Referring to Self Directed Support, the Committee asked what training had been given to staff and if there had been an increase in take-up. Ms Phillips provided an overview of staff training and advised that up-take would be monitored. Ms Rocks emphasised the importance of providing service users with options.

Decided: that the progress made within the Improvement Plan be noted.